



LodeStar Leisure Ltd  
Harvey House, 11a Station Road  
Lode, Cambridge, CB25 9HB

+44 745509 5353

LodeStar use only

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**Non Music Entertainers APPLICATION**

*Please see website for current dates for the festival.*

**Name of your entertainment:**

**Type of entertainment**

*Comedy / Walkabout / Theatre etc.*

**Suitable for audience age range:**

**Time /s of day preferred for performing:**

**Length of each performance:**

**Number of performers:**

**Your fee:**

*Payment will be made on day of performance unless agreed otherwise*

**Your Contact Details**

**Company Name:**

**Contact Name and position**

**Webpage:**

**Telephone:**

**Mobile:**

**Email:**

**Postal address:**

**Social Media links:**

**Please list:**

**Vehicle number and type that will be used to enter the festival site**

**Area needed for performance**

*Stage, Field etc. ?m x ?m*

**Power requirements**

*All power used is to be supplied by LodeStar*

**Area needed if camping at the festival**

*?m x ?m*



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**No pyrotechnics are allowed at LodeStar unless deemed essential to your performance and notified weeks in advance for licensing with the local authority and SAG approval.**

### **Paperwork**

1. Please send copies of all necessary and valid paperwork for your public performance.
2. If contracted you must carry originals on arrival for inspection and comply to all their standards otherwise you will not be allowed on-site and no refund will be given, this is your responsibility.
3. It is taken that you will follow all Health and Safety Executive guidelines in your work.
4. Insurance policy certificates
  - I. Product
  - II. Employer
  - III. Public Liability cover
5. Health and Safety Risk Assessment
6. If applicable to your Fire risk assessment showing fire extinguisher number, type and size
7. Accident Reporting Policy to be followed.
8. Any other applicable information?

### **Marketing and Promotion - Joint**

Please inform LodeStar if you are willing (when other events or locations you work at will allow) to display or have flyers available to offer out

All material will be posted to you.

### **Your declaration**

I (the trader) have read and understood the terms and conditions of this application and agree to abide by them if my application is accepted. Submitting this application form does not guarantee inclusion at the festival, only traders we have confirmed by email are valid.

I understand I will be required to pay in full with-in two weeks of my application confirmed.

Please ensure all information is provided in full.

Traders Signature:                      Date:

Print Name:                                      Company Name:  
(if applicable)



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**For your record before you apply and whilst at LodeStar!**

*Please ensure staff managers have a copy and staff have read these notes*

**General Terms and Conditions**

You are not permitted to use your own generator.

No GLASS items on the fields.

No pets or animals on site.

No alcohol or cigarettes to be served or sold.

LodeStar will not supply tables, chairs or any other equipment unless agreed in writing.

Final area of performance and timing will be at LodeStar's discretion.

You are responsible for security and all liability of your equipment and vehicles.

LodeStar SIA security staff will be onsite 24 hours.

No potentially offensive items are to be used or sold.

No permanent tattooing or skin piercing services to be offered.

No flammable items including 'fire toys', fireworks, flying lanterns and candles to be used.

No gas Co2, helium cartridges or 'legal herbs and substances'.

LodeStar is a No Smoking Area.

No broadcasting of visual images without prior agreement with the LodeStar management.

Use of your own PA system or other potential noise source must be agreed before accepting the contract.

Bad language or verbal, physical abuse of any nature will not be tolerated at LodeStar, perpetrators will be escorted from the site without a refund and recourse.

Cash handling and security is the responsibility of each performer and staff member

**General Health and Safety**

LodeStar's H&S officer has the final say if a discrepancy occurs.

**First Aid**

Seek immediate help from the festival medical team and isolate any bleeding or contaminated food.

**Waste & the Environment**

Lodestar encourages recycling and responsible waste disposal.

**NO FLUIDS ARE ALLOWED TO BE DISPOSED OF ON THE LAND.**

Please use the holding tanks provided nearby.

**LodeStar Festival Location**

Find us on Google or Apple Maps as - "LodeStar Festival"

**Arrival**

All vehicles **MUST STOP** at the entrance and await directions, if you drive across the fields without permission you are likely to be asked to leave with no recourse or refund.

Please observe a safe and sensible driving speed at all times and showing consideration for local traffic and residents.

Please tell security / car park attendants you are a performer, they will then direct you to the Production. Depending on your vehicle type you may be guided by a steward.

**Parking**



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Maximum of two vehicles allowed on site (unless a prior arrangement is agreed prior to the festival).

All other stall vehicles are offered free car parking in its designated vendor parking area (note this is strictly for staff only).

LodeStar accepts no liability for loss of or damage to vehicles or other property on the Festival site.

### **Accommodation**

Camping/sleep-in vehicles may be used in the area provided (strictly applicable to your staff only). Please observe safe distances between sleeping area for fire safety.

### **Exiting**

Please contact the Production Manager or HQ before leaving LodeStar.

### **“Your” (performer / performing company declaration**

“I” (the performing manager) have read and understood the terms and conditions of this application and agree to abide by them if my application is accepted. Submitting this application form does not guarantee inclusion at the festival, only performers we have confirmed by email are valid.

Your Signature:

Date:

Print Name:

Company Name:

Thank you for wanting to be a part of LodeStar.

If accepted I look forward to meeting you and together making LodeStar an enjoyable experience for all who attend.

Yours sincerely,

Doug Durrant  
Festival Director

**Please email completed application to [artists@lodestarfestival.com](mailto:artists@lodestarfestival.com)**

**or postal address:**

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